

Effective November 2010



Insertion Order

ADVERTISER

Contact: _____ Company Name: _____
 Product Featured: _____
 Website: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____
 Email: _____

AGENCY

Contact: _____ Agency Name: _____
 Product Featured: _____
 Toll Free Number _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____
 Email: _____

INSERTION

Position Type:	Standard	Inside Cover	Back
Issue (circle one or more):	#1	#2	#3
Ad Size (circle one):	Full page	2/3 page	1/2 page
	1/3 page Box	1/3 page Vert	1/6 page vert
			1/6 page horizontal

All Materials including insertion orders, formatted list, creative files/proofs are due by the "Ad Close", the 15th day, two weeks prior to the issue. The next business day will apply if either deadline falls on a weekend or official U.S. Federal holiday. Contact Advertising Sales for confirmation of deadlines. Creative layout submission encouraged one week prior to ad close for copy clearance.

Ad Material Contact: _____
 Type of Materials: _____
 Additional Instructions: _____

Payment (circle one): Credit Card Check
 Please call (714) 994 6991 for credit card payment - or pay online at www.uacc.org/advertising. If paying by check, please mail to: Webgines Communications, Inc., 7372 Walnut Avenue, Suite L, Buena Park, CA 90620

Authorized Signature _____ Title _____ Date _____
 (signature of owner, partner or corporate officer)